

# IT Asset Inventory Management

**Asset Remarketing's IT Asset Inventory management service is available to any organisation that is looking to control and audit the assets which they are sending for disposal.**

Whether all your IT assets need inventory recording or just certain types of equipment, during the disposal process, Commercial Data Destruction offers an added value service that manages the full IT Asset Inventory recording process for any asset received for disposal.

## **How does the process work**

The service works in a similar way to recording items for stock control.

1. Consigned stock arrives for recycling.
2. Equipment is booked in under customer details
3. Individual items are recorded I.E.
  - Item Description
  - Make -- Model
  - Serial Number
  - Asset Inventory Number

## **Working Practices**

With the IT Asset Inventory Management Service, Asset Remarketing acts as inventory control assistant, producing a report of the items received when we send you duty of care documentation. During the process, Asset Remarketing will:

- Securely manage customer data at all times
- Issue destruction documentation and Assets reports will be made available to customers
- Asset management costs will be at an agreed fixed cost per item
- Assets will be collected by Asset Remarketing and then recorded and processed within 12 hours from time of collection.
- The customers interests and media will always be protected

## **Service limitations**

This service is available only to customers based on the UK mainland.

